

Joe Lombardo  
Governor

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## DEPARTMENT OF HUMAN SERVICES

### AGING AND DISABILITY SERVICES DIVISION

*Helping people. It's who we are and what we do.*



Jessica Adams  
Interim  
Administrator

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## Interagency Coordinating Council Meeting Minutes

Wednesday, June 18, 2025, 9:00 am

### Meeting Location:

This meeting was held virtually via Microsoft Teams

**For a copy of the meeting recording please email [projectassist@dhhs.nv.gov](mailto:projectassist@dhhs.nv.gov)**

### 1. Call to Order, Roll Call, and Announcements:

Jenna Weglarz-Ward, ICC Chair, welcomed all on the call. A quorum of members was present, and the meeting was called to order at 9:04 am. ICC members present shared what their favorite summer treat is as roll call was being taken.

**Members Present:** Jenna Weglarz-Ward, Janice Lee, Brooke Yarborough, Julie Dame, Sarah Horsman, Cate Guzy, Anita Kelly, Robin Kincaid.

**Members Absent:** Assemblywoman Tracy Brown-May, Savannah Celestino, Amy Hendrickson, Catherine Nielsen, Monica Schiffer.

**Public Attendees:** Crystal Duarte, Social Entrepreneurs; Anna Villatoro, Children's Cabinet; Ashley Dines, Children's Cabinet; Audrey Mills, Nevada Early Intervention Services (NEIS) Reno; Claribel Zecena, Nevada Early Intervention Services (NEIS) Reno; Evan Thomas, Social Entrepreneurs; Jennifer Loiacano, Therapy Management Group (TMG); Jessica Roew, Nevada Early Intervention Services (NEIS) Carson; Julie Fisher, Nevada Early Intervention Services (NEIS) Elko; Kaila Briggs, Nevada Early Intervention Services (NEIS) Reno; Karen Frisk, Nevada Early Intervention Services (NEIS) Elko; Karen Medina, Nevada Early Intervention Services (NEIS) Reno; Kelissa Plett-Merritt, Policy Unit; Linda Anderson, Nevada Public Health Foundation; Lindsey Wood-Lopez, Nevada Early Intervention Services (NEIS) Las Vegas; Marina Barrett, Nevada Early Intervention Services (NEIS) Reno; Marnie Lancz, Therapy Management Group (TMG); Megan Figueroa, Social Entrepreneurs; Sarah Sills, Nevada Early Intervention Services (NEIS) Reno; Sheila Garner, Nevada Early Intervention Services (NEIS) Las Vegas; Tiffany Olivas, Children's Cabinet; Amy Kowalski, Theraplay Solutions.

**Part C Office Attendees:** Jalin T. McSwyne, Horiadeth Castro Vazquez, Mary Garrison, Elizabeth Newman, Lauren Anne Roscoe, Melissa L. Slayden, Maya Raimondi.

Jenna Weglarz-Ward, ICC Chair, made a few announcements stating, the council has a pretty full agenda today with discussion and shared for those who are new to the meeting, the council will start the discussion and council members will feel free to share their thoughts, if you are joining as a member of the public, or Part C, or state staff, raise your hand and the staff will help to identify who wishes to speak. July first there's some movement in the state offices, the council is hoping that we will be able to use the meeting functions a little bit differently as well as send out calendar invites and reminders, in transition for our next meetings.

Mary Garrison shared with the council and members of the public how to access all the documents and agendas for the Interagency Coordinating Council (ICC) meetings going forward, this process will likely not change come July first.

The website will change once Part C moves to the Aging and Disability Services Division (ADSD). Jenna Weglarz-Ward, ICC Chair, asked if there were any questions. No questions were made.

**2. Public Comment:** No public comment was made.

**3. For Possible Action: Review and possible approval of minutes from the meeting held on April 28, 2025:**

Jenna Weglarz-Ward, ICC Chair, entertained a motion to approve the minutes from April 28, 2025.

**MOTION:** Julie Dame motioned to approve the minutes from April 28, 2025.

**SECOND:** Cate Guzy

**VOTE:** Passed Unanimously

**4. For Information Only: First 5 Nevada Family Leadership presentation**

Tiffany Olivas, Ashley Dines, and Anna Villatoro shared and presented information to the council about the First 5 Nevada Leadership Council and program here in Nevada from minute [00:30:54] to [00:42:46], the discussion focused on:

- What the First 5 Nevada Family Leadership Council is.
- What Family Leadership is and why they use that term.
- Shared highlights of the work some of the families have done.
- Shared information regarding their partners.
- Basic trainings that they have on a regular basis, which is subject to change based on family's needs.
- Shared more highlights of the program and how to apply.
- Shared information regarding upcoming Parent Summit.
- What First 5 Nevada is.

Jenna Weglarz-Ward, ICC Chair, opened up for any questions the council may have. No questions were made. Encouraged anyone who has not looked at the First 5 website, to check it out, they have a lot of good resources including those about services for children with disabilities.

**5. For Possible Action: ICC Subcommittee Updates**

Jenna Weglarz-Ward, ICC Chair, provided updates regarding the ICC Subcommittees.

- Child Find Subcommittee — *Sarah Horsman, Subcommittee Chair*
- Family Support Resource Subcommittee — *Janice Lee, Subcommittee Chair*
- Equity Subcommittee — *Monica Schiffer, Subcommittee Chair*
- ICC By-Law Subcommittee — *Jenna Weglarz-Ward, Subcommittee Chair*

Jenna and Mary Garrison met with the Subcommittee chairs a few weeks ago to get those moving. If anyone had volunteered to be on a subcommittee, they should have received an email from the co-chair to get an initial meeting scheduled. Current goals of the subcommittees are to find a meeting time and set a schedule for the rest of the year for each subcommittee to meet to refine each subcommittee's purpose, goals, and some action items to achieve those goals for this year. Looking at membership as well, if interested in being on a subcommittee, contact Jenna or Mary. Decided to keep the subcommittees at a manageable size, no more than twelve (12) to fifteen (15) people per

subcommittee. Child Find Subcommittee has a meeting next week and are finding times for the other subcommittees. Jenna Weglarz-Ward, ICC Chair, asked the council if any of the subcommittee chairs wanted to share any updates about their committee.

Sarah Horsman shared that the Child Find Subcommittee is scheduled for Monday, June twenty-third (23) and asked if that is publicly posted and available for the public. Jenna-Weglarz-Ward, ICC Chair, responded stating it is and stated, that all the subcommittee meetings are public open meetings and asked if there were any other subcommittee chairs who wanted to share at this time.

Mary Garrison shared an announcement on behalf of Monica Schiffer stating that she will be creating a poll for the members that have volunteered for that subcommittee and that will be going out to all the volunteers within the next couple of dates.

Jenna Weglarz-Ward stated the councils hope is that by the next meeting in August they'll have some more robust updates on these subcommittees. The subcommittees are being asked to meet 4 to 6 times a year, opposite times of the full council meetings and asked if there were any questions on the subcommittees at the moment.

## **6. For Possible Action: 2025 Strategic Planning**

Crystal Duarte and her team shared updates on Strategic Planning activities with the council and discussed possible dates for a two-day strategic planning retreat from minute [00:47:52] to [00:00:00], the discussion focused on:

- Update on Strategic Plan activities
  - Background information that has been collected thus far.
  - There is a Multi-State Summary, a Key Themes Summary, and a one pager on the website.
  - Reoriented members to the strategic planning process, where we're at and where we're going.
  - Reviewed information that was gathered.
  - Received the council guidance on the next phase which is data collection.
  - Went over the 3 project objectives.
  - Is a 5-year plan, went over the project deliverables and timeline phases 1, 2, and 3.
  - Discussed areas of exploration and methods.
  - Discussed stage 1 findings in exploration of other ICCs, focusing on engaging and centering families, ICC's operations and infrastructure, and ICCs advise and assist role.
  - Discussed priority areas and data collection.

Doctor Evan Thomas opened discussion for anything the council would like to add to any of the first three priority areas or if there were any ideas that came up for potentially priority areas four and five.

Robin Kincaid shared her thoughts stating, she would like to see that the council develops more of an orientation of onboarding for priority area 1. She also asked for more information on priority areas 2 and 3.

Doctor Evan Thomas responded stating the new member orientation was discussed in priority area 2 and that does go between both priority areas to have some sort of frame working template on what onboarding should look like for any new members. Also clarified that areas 4 and 5 are up for discussion and if she had some ideas they would like to hear some of that feedback.

Robin Kincaid responded, stating that the council wants to encourage and support the billing of Medicaid since that has been an area that has been a struggle and our percentage in comparison to what other states do has been significantly lower shown in the report. The initial report reported that the number of hours was significantly lower than it was in other states and that is something that I would want the ICC to look at data collection, is the council able to improve that and are we making sure the kids are getting the services that they need.

Jenna Weglarz-Ward, ICC Chair, clarified that the role of the ICC is to advise and assist to make sure we have a healthy and robust Early Intervention (EI) system. Making sure the ICC has the capacity to understand the components of the system, things like funding it, billing structures, and quality of services. Asked if that is already under priority area 3 or if that must be a new priority area.

Doctor Evan Thomas responded, stating that was partially under priority area 3 and is also priority area 1 and went through each priority area one more time.

Sarah Hosman thanked Evan for going over each priority area and added to Robin Kincaid's statement stating, for the ICC to properly advise and assist, there is a level of data that the council needs, and we need to understand what is currently happening and are wondering if that is a priority area for up-to-date data analysis.

Crystal Duarte responded stating if she meant is there a priority area to encourage continuous quality improvement through data analysis, I don't know if that continuous quality improvement language has different meaning in this context and knows there's other's that are doing that work but knows a lot of that time this work is done through the viewing of data, identifying areas for interventions following that.

Sarah Horsman responded, stating that is a good idea and wondered if any other council members had ideas but maybe identifying it as a continuous quality improvement and the bullets being the having data available to review.

Doctor Evan Thomas responded stating that completely makes sense and shared that the next slides in the presentation are going to be focusing on that data collection and what that looks like and asked the council if there were any other comments on this slide.

Jenna Weglarz-Ward, ICC Chair, stated she thinks what she is hearing is we need to setup a clear mechanism or system that council members in order to properly advise and assist we need to have information and understanding of things happening in the system and I think that could be data and different information and also facilitating of that information in order to do our jobs. Stated she doesn't know if that's a separate priority area or how do they create a system of understanding and information sharing so they could provide their advice.

Doctor Evan Thomas responded stating that could be potentially priority area 4 or it could also be priority area 2 and requested to move on to the next slide while maintaining those thoughts in mind.

Cate Guzy shared a comment with the council stating that Part B is part of the ICC which is their 3- to 5-year-olds. The Part B does have some obligation to do data sharing and do collect data at the same capacity as Part C but making sure that we're looking at not just birth to 3 but I know our state isn't set up zero to five, but I think it may be something that we want to consider and talk about. Also shared other details of their data sharing with Part C and vice versa.

Jenna Weglarz-Ward, ICC Chair, responded stating she thinks it is more than just information sharing but it's building relationships with the different agencies and programs to help inform our work.

Mary Garrison agreed with Jenna and stated she thinks that really goes into the data aspect as well, by building those relationships, we're ensuring that we know who to go to get the data that is needed to make those decisions for the system.

Robin Kincaid asked if having families in rural areas should come into question three, basically trying to not only have

families that live in the urban areas but families that might live in the more frontier or remote areas. She thinks

it's important to try and gather information of how services might have occurred or felt in rural areas versus urban areas.

Doctor Evan Thomas responded, stating at first glance that would fall under inclusivity, but he does see Robin's point of specifically mentioning that regarding location barriers, are we reaching everyone and that is something that we can look at in regard to location or environmental barriers. Also asked if there were any other thoughts or comments.

Crystal Duarte closed out the presentation stating that where they go from here it's really critical to have the correct information for when the council sits down and strategic plans, will help prevent those what if questions by getting as many of those answered so we have that time in September to sit down and say this is what we need to do and this is how we will achieve it.

- Discussed template created for the council's strategic plan.
- Possible selection and approval of the date for two-day strategic planning retreat in September 2025
- Discussed the process of the strategic plan.
- Discussed the next steps after today's meeting.

Crystal Duarte shared that she will be sending a request out through Mary Garrison for the members of the council for a response to the question "what data do you look at that irks you that the ICC could have a role in?"

Jenna Weglarz-Ward, ICC Chair, responded stating that the yellow bar report is on the agenda as an agenda item today and can discuss more then and can collect all of that today or can also keep it as a reflection item if the council wants to send it out after the meeting for the council members to think about. Also discussed the plan to have a two-day strategic planning retreat in person and asked Mary Garrison if she has decided if it will be in Reno or Las Vegas.

Mary Garrison responded stating the council is split almost half and half between the North and the South and based on the bylaws, the last in person was in Las Vegas so that means the council would be up North. Unless there is a major barrier with someone in the South traveling but everyone in the North can then the council will reconsider that but as of right now the council is 50/50.

Jenna Weglarz-Ward, ICC Chair, responded stating that is great and wanted to check what the balance was to make sure that if the council was moving people that move made sense. Stated the council will plan for a Reno two-day retreat which will be two full days, and the council will pay for everyone's travel to do that and will arrange that for the space. The second day we will try to make sure everyone stays for the entire meeting and if flights allow you'll be able to travel from Reno back to Las Vegas or wherever you may be traveling from that day if possible. Stated they are looking for two full days, the council was trying for September, but September is challenging for a lot of the members. Opened discussion and asked the council if the members are available for the fourteenth and fifteenth of October, stated the Las Vegas office is available.

Melissa L. Slayden shared a comment stating she does not recall this being part of the discussion and asked if the public meeting will also be taking place still stating there will be two full days of strategic planning and a full public meeting. Jenna Weglarz-Ward, ICC Chair, responded, stating that they would need to discuss as a council on how to do that.

Sarah Horsman provided a comment stating that they are looking into conference rooms in ADSD, and they have a new location in south Reno that has a larger conference room and believe they will have availability to book that.

Jenna Weglarz-Ward, ICC Chair, thanked Sarah Horsman for her comment and asked Mary Garrison to confirm those dates within the next two days with all the council members since some are not present. Asked the council for thoughts regarding possibly doing a shorter public meeting on the fifteenth, then she stated she will speak with the strategic planning team and get back to the council and will decide on what to do with that public council meeting for that day.

Mary Garrison shared a comment stating that a lot of the topics that the council would address in the next quarterly meeting would be addressed somewhat during strategic planning and it would work to have time for the quarterly meeting. Mentioned that for the state employees who are traveling from Carson City to Reno, the council will be covering the cost of their mileage to drive to the meeting for those two days and informed the council to be on the lookout for communication regarding travel for the retreat. Asked if Jenna wanted her to send a survey for those that are not present.

Jenna Weglarz-Ward, ICC Chair, responded yes, if she could send a confirmation just to make sure everyone who is not present today is able to attend and ask for confirmation by this coming Monday. Asked the members of the council who are present to save that date.

The council took a five (5) minute break from 10:45am to 10:50am.

## **7. For Information Only: Early Intervention Professional Development (PD) Center updates**

Maya Raimondi provided the council with updates regarding the Early Intervention Professional Development (PD) Center.

- Current status of Developmental Specialist Series
  - Currently has 41 enrolled learners, doubled in size since last Cohort.
  - About to approach their fifth course, getting ready for their capstones and capstone presentations.
  - Majority will graduate in October.
- Developmental Vision Specialist Series
  - Learners who take or graduate from this series will be able to provide vision services for children birth to three through Nevada Early Intervention and will receive an alternate certification.
  - Application is live right now and will be open for the next two weeks.
  - Classes start in August
- Training opportunities provided by the PD Center
  - Shared a series of training opportunities that were developed by Developmental Specialists, took their capstones and turned them into statewide trainings.
  - Will be partnering with the Ackerman Center for the Prenatal Substance Exposure training.
  - Maya and Horidaleth went out to do some trainings for Foster Kinship on Early Intervention Services. Provided resources and brochures for them.

Jenna Weglarz-Ward, ICC Chair, thanked Maya and mentioned that the transition from capstone to training is a great idea. Asked the council if they had any questions for the Professional Development Center. No questions were asked.

## **8. For Possible Action: Review and possible action to incorporate Part I conclusions and recommendations from Early Intervention System Evaluation conducted by Health Management Associates**

Jenna Weglarz-Ward, ICC Chair, reviewed Part I conclusions and recommendations from Early Intervention with the council.

- Last meeting got through the introduction and Part 1.
- Recommendations about revising and reviewing designation of roles and responsibilities were not discussed.

Jenna Weglarz-Ward, ICC Chair, stated she wants to be mindful of the time for today and opened up the item for discussion. In the August meeting the council will move on to section 2, which is about work force and section 3 will be in October.

Robin Kincaid shared a comment stating that she hopes the 2025-2026 year can be where the council is able to build and strengthen those opportunities for the Medicaid reimbursement. Believe compared to other states, Nevada has really struggled to do that, would like to figure out if the council is able to make improvement in these areas.

Jenna Weglarz-Ward, ICC Chair, thanked Robin for her comment and stated the council did discuss that during their last meeting a lot. It is always a relevant conversation and may become a more robust conversation if they do make changes to Medicaid at the federal level. Part of that is helping the council as a system and everyone else understand the funding structure of Part C as it is quite different than the K-12 system for example. If there are changes to Medicaid, it will impact the Part C system/Early Intervention system quite dramatically. Agree that incorporating that into the councils' goals moving forward is important and brought up some good questions to investigate. Can ask Monica for some guidance on how to investigate some of those things.

Robin Kincaid shared another statement stating that on the early hearing and detection, it's disturbing to think that the council is possibly losing the identification of kids that potentially either are showing hearing loss or didn't test well in the initial hearing screening and would really like to find a way to make sure the council and NEIS is reaching those families and those children. Partnership may not be working like how the council would like it to work per report.

Jenna Weglarz-Ward, ICC Chair, thanked Robin for her comment and wonders if that could be part of the Child Find Subcommittee components where they're really looking at awareness and access to that early screening and connection services. Shared that she loves this report as it has a lot of information to guide the council's work and invites everyone to continue to read through it at their own pace and reminds the council that in the August meeting the council will focus on Section 2 which is about work force, retention and development.

## **9. For Information Only: Discussion and updates for Aging and Disability Services Division (ADSD)**

Sarah Horsman shared updates for the Aging and Disability Services Division (ADSD) with the council.

- Part C is moving to ADSD beginning July first.
- ADSD leadership updates
  - As of June ninth, Rique Robb is now the Administrator of ADSD.
  - Deana Schmit the previous Administrator is now the Administrator over at the Division of Public and Behavioral Health.

- Samantha Jaime has been promoted to Deputy Administrator over Children's Services, oversees NEIS and the Autism Treatment Assistance Program (ATAP).
- Lauren Gonzales has been promoted to the Health Program Manager III over Autism Treatment Assistance Program (ATAP).
- Claribel has returned to Nevada and is the Health Program Manager over at NEIS Reno.
- Legislative updates
  - Legislative session closed a couple of weeks ago and ADSD had two sponsored bills that passed both houses and were approved by the governor.
  - Bill eight which changed the language for the governor pointed attorney for adult rights making it more inclusive for people with disabilities and aging individuals.
  - Assembly Bill six was passed and approved and that expands the Autism Treatment Assistance Program (ATAP) to include children under the age of thirteen with fetal alcohol spectrum disorder.
  - Currently put into statute and will have more updates in the future, not yet funding for positions for that expansion.
- ADSD budget updates
  - Closed at the end of April.
  - All state budgets were notified when the governor announced his initial recommended budgets that due to no funding streams, would not be any budget enhancements.
  - Additional requests made by state programs had for expanding programs will not be funded this session.
  - ADSD had projected significant caseload growth and did not receive any new caseload positions or state positions under NEIS.
  - State caseload will remain what it is right now and project the community providers caseload will increase to account for the projection seen by Office of Data Analytics per caseload.
  - Community provider pay structure will remain the same for this next biennium.
- Nevada Early Intervention Services (NEIS) current wait times for services and service shortage areas
  - Northern programs have a critical shortage and or recruiting for Orientation and Mobility Specialists, Pediatric Audiologist, and Occupational and Physical Therapist for Rural areas, and Speech Language Pathologist for Frontier areas.
  - Southern regions are recruiting for Pediatrician and or Advanced Nurse Practitioner for diagnostics as well as a licensed psychologist. Always recruiting for Speech Language Pathologist.
  - Statewide shortage of children that are waiting for an Occupational Therapy Assessment up to 5 months wait due to provider shortage.
  - Wait time in Frontier areas for Speech Therapy, families are given the option of telehealth while they wait for in-person services. Therapist from Reno travel to Elko periodically to provide some in-person speech services.



- NEIS Autism diagnostic wait times and workflow
  - Meetings with community members and stakeholders about developing some sort of diagnostic center due to community need especially for children between ages three and six, so insurances can pay for Autism specific treatment such as ABA services.
  - Prioritizing children on a first come first serve basis so they may be referred to ATAP earlier.
  - Making sure workflows stay consistent throughout the North and Southern regions.
  - Communicating with referral sources and families.

Sarah Horsman asked the council if there were any questions regarding those updates.

Robin Kincaid thanked Sarah for the information and asked if in any instance that there is a potential of a wait time, are families given the opportunity to acquire these services out of the community, is this a process that is done 100% of the time.

Sarah Horsman thanked Robin for the question and responded stating that staff and supervisors are trained on providing a family letter, first notifying them and with a prior written notice notifying them of wait times for their services identified on IFSP in addition to being provided a community resource list if they are interested in receiving services in their community.

Robin Kincaid then asked if she knew what some barriers for that would be for example transportation.

Sarah Horsman responded stating that in the Northern region there are wait lists in private community providers, there may be insurance issues, and some transportation at times.

Robin Kincaid asked another question stating if the new bill, the one that will allow different levels of practitioners to diagnose Autism, does the program have any kind of impression as to how that might improve the situation as it is a struggle across the state to find a physician. Also, regardless of ATAPs availability or not, the program could provide ABA as well, but don't think you're doing much of that.

Sarah Horsman responded stating correct, they are currently not providing ABA direct services, they are referring to ATAP to help connect families to ABA services. Regarding SB-257, we did have staff from Health and Human Services that have mixed opinions about the bill in some concerns that the diagnostic range may be too wide. Hoping that might be expanding diagnostic availability and accessibility. Dr. Racoma will be retiring on Friday and have been actively recruiting for that position as well a licensed psychologist and getting help from sister agencies like the regional centers to help with diagnostics. Are talking in exploring about diagnosticians being able to provide those medical diagnostics within their scope of practice. Can have more information provided by next ICC meeting on potential impacts of 257 whether positive or negative.

Robin Kincaid thanked Sarah for the information.

- Early Intervention Program Quarterly Highlights

Jenna Weglarz-Ward, ICC Chair, shared a comment stating that the Early Intervention Program updates were provided in the packet for the council to read and moved on to the next item on the agenda.

## 10. For Possible Action: Approval of ICC Budget for State Fiscal Year 2026

Mary Garrison shared information with the council regarding the ICC Budget for State Fiscal Year 2026.

- a. Looked at the budget last ICC meeting and are looking for an approval from the council to approve the 20,000 that are being allocated from the Part C budget.
- b. Work being done for the Strategic Planning is not coming out of the ICC budget.
- c. This budget will be effective as of July first, 2025, until June thirtieth, 2026.
- d. Shared how the current Fiscal year looked like, which included a retreat that occurred in September 2024 and the cost of the travel associated with that which is important to keep in mind due to the travel happening in October.
- e. Remainder of the funds will be available for the remainder of that year until June thirtieth, 2026.
- f. Nothing else in the works for other expenses coming out of the ICC budget at this time other than that travel and that will be up to the council, throughout the next year starting July first, how else they would prefer to spend those funds.

Mary Garrison stated that today the Part C Office is looking to receive feedback if the council believes the 20,000 dollars that is being allocated would be sufficient or if that is approved. As the council gets into strategic planning, there may be suggestions to spend some of that funding to help support the strategic plan and the ideas everyone comes up with. Opened the budget for discussion to see if the council had any questions.

Jenna Weglarz-Ward, ICC Chair, asked for clarification asking Mary if she was asking the council to approve the 20,000 dollars as their budget amount.

Mary Garrison responded stating yes and wanted to point out that the document being presented shows this current year's budget to give an example of where the council has been in this year, there has not been a lot of funds that have come out and even though they have a remainder of 12,703.46 that will not roll over towards next year's budget, those funds will actually be disbursed within the Early Intervention System to pay for services or cover other expenses.

Jenna Weglarz-Ward, ICC Chair, shared a comment with the council stating that since COVID the council has not been spending a lot of their allocated budget; however, moving forward, the council will get back to things like in person retreats, in person meetings, providing childcare stiffens for any family members that need it, or additional travel funds. Also used to pay for the family calendar that was produced and sent, in the past the council has spent that budget. Since 2020 the council has not spent as much of it because we switched over to virtual work and not as much of producing outreach materials. The strategic plan will put those activities back in place and stated that she thinks the council will need \$20,000 to meet their strategic plan activities for this year.

Mary Garrison agreed with Jenna's statement and added that some of the funding that will be used for strategic plan activities won't necessarily be done at the main council level and should also consider the discussions that will happen at the subcommittee level and the decisions that they will be making. They may come up with plans and ideas to form family support resources or for Child Find activities within the community or Equity activities, these are all subcommittees of the council, and they may come up with activities to do within this next year that will take some of these funds.

Jenna Weglarz-Ward, ICC Chair, entertained a motion to approve the 20,000-dollar budget for next year beginning July first.

MOTION: Julie Dame motioned to approve the \$20,000 ICC budget

SECOND: Janice Lee

VOTE: Passed Unanimously

## 11. For Information Only: IDEA Part C Updates

Melissa L. Slayden shared IDEA Part C updates with the council. Elizabeth Newman, Part C Coordinator, shared information regarding the Determinator Letter.

### a. For Discussion: Part C Data Reports

#### i. Yellow Bar Report

1. Previous data reported to the council
2. Data needed to best support the council
  - a. Broke down the Yellow Bar because the council has not had a whole Yellow Bar in quiet a few years.
  - b. Report being shown is a breakdown of what is on the Yellow Bar report.
  - c. Has lots of data components that are important to the council's work to how the Part C reports to their report cards and determinations for programs after monitoring and for OSEP as well.
  - d. First section is the total number of Individual Family Service Plans (IFSP) within the system at any given quarter which was difficult to pull from TRAC, TRAC was the resources and children data system that the Part C was using up until December of 2023.
  - e. At the top there are preliminary numbers and percentages by quarter, also shows deduplicated numbers.
  - f. That first section of total number of IFSP plans within a state fiscal year are reported as part of our child count and settings data.
  - g. Child count and settings incorporates two partner pieces of data, December one count and look at every active IFSP for child from birth to their third birthday who is actively receiving services on that day and that data is submitted to OSEP.

Settings we look at home, community, and other for locations or places of services for where children are receiving the most services on their IFSPs.

- Deduplicate these numbers annually.
- Will not see fourth quarter data today, we are still currently in the fourth quarter of the current fiscal year.
- This year the cumulative count along with the December one count are due on July thirtieth.
- Survey just opened today, OSEP has changed the way we submit data to them.
- Next section, the total new IFSPs, this is the 45 days, there are 5 sections on the Yellow Bar report that have to do with new IFSPs.
- New IFSPs are important to us, this is indicator seven data, this data is used to report 45-day timeline exceptions as well as those IFSPs that were put into place at a timely manner.
- When a referral comes in, the system has 45 days from the referral through eligibility to have written an IFSP.
- Look at how many new IFSPs come into the system from the referral and meet that 45-day timeline, and if the IFSPs don't meet that 45-day timeline, look at the exceptions for any kind of delays.

- Exceptions for delays are made on behalf of families, hospitalizations, transitions, scheduling conflicts. Things that don't count as exceptions include provider scheduling difficulties, provider shortages, and cancellations due to sick staff.
- D and E are first quarter, being July, August, and September of 2024, of 918 new IFSPs, 10 of those statewide did not have an exception that was applicable. Giving us a 98.9% total percentage of IFSPs that were on time per OSEP.
- Do not deduplicate 45-day timeline until the end of the fiscal year. Do not want to hold multiple IFSPs against the system unnecessarily.
- Pieces of data for 3rd quarter H and I, are the same pieces of information that were shared last meeting, only updated the look of the table. Data shows single quarter of information for each program.

Melissa L. Slayden stated she would like to know from the council if this is acceptable formatting for their quarterly reporting for 45-day timeline and opened for any questions on the 45-day timeline.

Robin Kincaid stated she thinks it's fine to look at this new formatting with the focus being to get the information and can maybe be break it down without getting distracted by the coloring. Stating this format is really about the delivering the information.

Melissa L. Slayden thanked Robin and added that there will be a second layer of this formatting also because she will show the council cumulative numbers at the end of the fiscal year so it will look similar but there will be another piece to it.

- Referrals were reported to the ICC and to the Child Find Subcommittee but has a complete lack of data on the report for total new referrals in the system and referral sources statewide as well as referrals sources for each of the programs in the system.
- New report from the NEIDS system. Some referral source names changed when moved over to the new data system NEIDS.
- From July first of 2024 through September thirtieth there were almost seventeen hundred referrals.
- The first table is the referral source, the second table is how that referral source heard about Early Intervention.
- Numbers in first table will not match the numbers in the second table every time.
- Only get the first referral, every child will only count once.

Melissa L. Slayden stated Mary will be sending this report to the Child Find Subcommittee and stated she would like to use this rather than the referral section on the Yellow Bar Report and asked if there were any questions or discussion.

- Children not eligible for Part C are not included in the OSEP 45-day timeline.
- Would like to report the data for those children in the same format as the 45-day table but include race/ethnicity and language information.
- If they had a finding for 45-day data then the liaisons would look at this data to help support the programs in improvement.
- Exits with an IFSP are done separately, can report these, have had a lot of improvements and fine tuning to quarterly exit queries, thanks to the staff that work directly with families and those in the management analyst group at ADSD/NEIS.

- Exits are the other bookend to the referral data and can be reported similarly. One of the data reports that are required for OSEP is exiting data which happens once a year, that data is then pulled into different sections of the Annual Performance Report (APR).
- One of those other compliance pieces are children who are exiting on their third birthday with a specific exit code reason of either Part B determined eligible or Part B not determined.
- Ensure that they received their transition meeting in the appropriate amount of time, there is a 6-month window for programs and families to get with school districts to work through the transition to see if eligible and have their IEP in place by their third birthday, similar to 45-day timeline.
- Exceptions include family reason just as above but not program reasons, it is the requirement of Part C that the program has a transition conference for families.
- Exceptions and removals of data for children who have late referrals, there are federal guidelines for late referrals and when a child can self-refer to a school district and it's not held against the state of Nevada.
- Used for corrections and for report cards and determinations for programs.
- This information is used for indicator 8C, timeline transitions within the APR.
- Delayed services do not exist on the Yellow Bar report. Self-reported and are working on fine tuning that report.

Jenna Weglarz-Ward, ICC Chair, thanked Melissa for walking the council through what has been on that report and how the council can look at it differently so that it is more accessible and understandable. Stated the council had decided in January at the beginning of this year that we would not only have that data presented to us differently but also in an alternate fashion so they're not looking at the same data each meeting. Less data more comprehensively.

- 2025 Annual Family Survey Preliminary Data
  - Will be sent out separately.
  - Last time the Part C Office met with EDHI was in April.
- 2025 Project Assist Report
- NV Part C Federal Fiscal Year (FFY) 2025 Office of Special Education Programs (OSEP) Determination

Jenna Weglarz-Ward, ICC Chair, asked Elizabeth Newman, Part C Coordinator, if the determination letter would be shared with the council once it is ready.

Elizabeth Newman responded stating yes and wanted to make sure that information about the determination letter was shared with the council because although the public letter is not publicly posted, we did receive our determination.

- Every state receiving IDEA Funds must have a state performance plan and Annual Performance Report (APR) that evaluates efforts to implement requirements and purposes for Part B and C of IDEA and are reported annually.
- OSEP requires the state of Nevada to create plan based on the federal requirements. Can revise, update, and modify targets.
- Two kinds of indicators in these plans, results and compliance.
- Results are consequences of outcomes and actions taken.
- Compliance is how we abide by the laws and regulations of IDEA.

- OSEP makes their determination and progress based on those State Performance Plan (SPP) goals and how we meet the requirements of IDEA.
  - There are 4 categories, meets requirements, needs assistance, needs intervention, and needs substantial intervention.
  - Our IDEA Part C Office has been given a determination of needs intervention for our latest APR and SPP.
  - Were two compliance indicators that went down with significant slippage, timely services and transition, also have areas of long-standing non-compliance.
  - Fact sheet will be posted after the Part B determinations are sent out.
  - Will continue to work on improvement plans to ensure data is valid and reliable and are monitoring these indicators more closely at both program and state level, bringing this data to the ICC for stakeholders' input and improvement practices.
  - Going to be leveraging support from ADSD upon our move to increase compliance and results, including ongoing collaboration with quality assurance and increase support on data management and tracking.
- 
- Final determinations will be posted publicly once released and will make sure ICC is aware.
  - If a state is in needs intervention, state does have 15 days to submit appeals in writing along with justification for why, if determined to be needed.
  - Currently, no reason to appeal.
  - There is no enforcement action at the federal level, such as an impact to grant funds because of this year's determination. However, if we stay in this status for two or more consecutive years, applicable enforcement action is laid out in IDEA.

Jenna Weglarz-Ward, ICC Chair, asked the council if there were any immediate questions for Elizabeth Newman regarding the determination at this point and stated the council would learn more about this in the next meeting. No questions were asked.

- Part C forms revised to meet plain language
- Provided in the meeting materials for the councils' information and review.

## **12. Public Comment:**

No public comment was made.

Jenna Weglarz-Ward, ICC Chair, shared some announcements stating the next ICC Meeting is August 20, 2025, at 9am with the option to attend in person at one of the state locations or virtually.

## **13. Adjournment**

Jenna Weglarz-Ward, ICC Chair, adjourned the meeting at 12:02 pm and thanked everyone for their time and their service.